

AUDIT COMMITTEE

DRAFT

WORK PROGRAMME 2013/14

Commissioning governance

Clarifying AC role re VFM

| Meeting Date: | Work Programme - Details |
|---------------------------------------|--|
| <p>Friday 28 June 2013 2.00pm</p> | <p>Draft Statement of Accounts 2012/13 Confirm dates and times of meetings</p> <p>Grant Thornton:</p> <ul style="list-style-type: none"> • Interim Audit Report / Audit Assurance Memorandum <ul style="list-style-type: none"> • 2013/14 Audit Fee Letter <p>Internal Audit :</p> <ul style="list-style-type: none"> • Annual Report 2012/13 • Audit Plan for 2013/14 • Benefit Fraud Annual Report 2012/13 • Tenancy Fraud Report • Draft Annual Governance Statement 2012/13 <p>Risk Registers: Corporate Risk Register</p> <p>Member Standards Items:</p> <p>For information: Code of Corporate Governance Tenancy Funding Update</p> |

| | |
|---|--|
| <p>Tuesday 24 September 2013 9.30am</p> | <p>Statement of Accounts Year Ended 31 March 2013</p> <p>Grant Thornton:</p> <ul style="list-style-type: none"> • ISA260 Report • VFM conclusion Follow-up Report • Financial Resilience Report • Governance Report <p>Internal Audit:</p> <ul style="list-style-type: none"> • Final Annual Governance Statement 2012/13 • 1st Quarter (1st April – 30th Jun 2013) update <p>Member Standards Items:</p> <p>Information Security Strategy</p> |
| <p>Friday 8 November 2012 9.30am</p> | <p>Grant Thornton:</p> <ul style="list-style-type: none"> • Annual Audit Letter <p>Internal Audit:</p> <ul style="list-style-type: none"> • Risk Management Annual Report 2012/13 incorporating corporate review of strategic risk management • Internal Audit 2nd Quarter Report • Internal Audit Charter, Strategy & Terms of Reference • Benefit Fraud Investigation Half Year Report 2013/14 <p>Risk Registers:</p> <ul style="list-style-type: none"> • Neighbourhoods Risk Register, incorporating Landlord Services Risk Register (Update on Welfare Reform) • Regeneration Risk Register • CYPs Risk Register <p>Member Standards Items:</p> <p>For information To be determined</p> |

| | |
|--|---|
| <p>Friday 17 January 2014 9.30am</p> | <p>Grant Thornton:</p> <ul style="list-style-type: none"> • 2012/13 Grants Report • Progress Report <p>Internal Audit</p> <ul style="list-style-type: none"> • Fraud Update • Tenancy Fraud Initiative – Update • Control & Governance Action Plan • 3rd Quarter Update Report <p>Risk Registers:</p> <ul style="list-style-type: none"> • Corporate Services Risk Register • Public Health Risk Register • HSC Risk Register • Corporate Risk register <p>Business Continuity Planning - Update</p> <p>One Change Programme</p> <p>Member Standards Items:</p> <p>For information To be determined</p> |
| <p>Friday 7 March 2014 9.30am</p> | <p>Informal Statement of Accounts training session</p> |
| <p>Friday 25 April 2014 9.30am</p> | <p>Grant Thornton:</p> <ul style="list-style-type: none"> • 2014/15 Audit Fee Letter • Audit Approach Memorandum <p>Internal Audit</p> <ul style="list-style-type: none"> • Control & Governance Action Plan <p>Draft Audit Committee Annual Report to Council 2013/14</p> <p>Member Standards Items:</p> <p>For Information: To be determined</p> |